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Office Memorandum • UNITED STATES GOVERNMENT

TO : Acting Chief, Space, Maintenance & Facilities Div. DATE: 2 June 1953

FROM : Chief, Motor Pool Branch

SUBJECT: Report for Month of May

1. The following items are of interest to the Motor Pool Branch and are noted for your information:

2. Shuttle Bus Service.--

a. Number of passengers carried on busses from North Building, Quarters Eye, and Pentagon--30,802.

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b. Number of passengers carried on busses from North Building to [REDACTED] and Y Building--2,916.

c. Total passengers carried for the month--37,368 (a decrease of 6,426 over April 1953).

d. Daily average of bus passengers--1,779.

e. Total mileage of all busses--13,673.

3. Assigned and Pool Car Service.--

a. Total mileage of radio operated pool cars--5,429.

b. Total mileage of radio operated pool cars per day--1,270.

c. Total number of calls serviced by pool cars--371.

d. Total number of pool calls serviced by assigned cars--190.

e. Total mileage of all cars--66,821.

4. Monthly Mileage of Truck Operations.--

a. Total mileage of all trucks--6,259 (a decrease of 1,447 miles over April 1953).

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Rec'd. & Noted
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NUMBER OF TRIPS MADE BY ASSIGNED
AGENCY PASSENGER VEHICLES FOR MONTH OF MAY

<u>Office</u>	<u>Average Number of Trips Per Day</u>	<u>Average Time Per Trip</u>
Deputy Director, CIA	2	1 hour 16 minutes
Deputy Director, Plans	3	56 minutes
Deputy Director, Intelligence	7	46 minutes
Deputy Director, Administration	6	41 minutes
Office of National Estimates	4	42 minutes
Office of Scientific Intelligence	6	27 minutes
Office of Research and Reports	6	32 minutes
Office of Collection and Dissemination	8	45 minutes
Office of Collection and Dissemination	7	36 minutes
Office of Operations	4	33 minutes
Office of Communications	4	36 minutes
General Services Office, Courier Office	5	1 hour 9 minutes
Personnel Office	6	45 minutes
Logistics Office	6	2 hours 12 minutes
Technical Services Staff	6	1 hour 13 minutes
Office of Foreign Intelligence	3	2 hours 8 minutes
25X1A8a [REDACTED]	4	43 minutes
[REDACTED]	3	2 hours 33 minutes
National Security Council	5	50 minutes

due 5 trips per day

Trips Not Listed

Office

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Director, CIA

[REDACTED]

Office of Current Intelligence